



COVID Risk Assessment

Risk	Who might be harmed & how?	What ongoing action & future action is required?	Action by who?	Action by when?	Done
Covid-19	Cleaning Operatives or customers staff could catch COVID19	*Ensure that Cleaning Operatives have regular, easy access to hand washing facilities including hand soap	RH/Customers	ASAP	Ongoing
		* Ensure that Cleaning Operatives have access to relevant PPE	RH	ASAP	Ongoing
		*Ensure that Cleaning Ops have been given company guidelines to cleaning during COVID19 outbreak	RH	ASAP	12.5.20
		*Always follow company guidelines on cleaning during COVID19.	Cleaning Ops	ASAP	Ongoing
		*Put COVID Cleaning Procedures poster on display at each customers site and ensure Cleaning Ops are aware of the location of the poster and understand the content	RH	ASAP	19.6.20

		<p>*Ensure that it is always possible for Cleaning Ops to remain 2 metres away from people during entire shift</p>	RH/Customers	ASAP	Ongoing
		<p>* Do not put yourself in a situation where you cannot keep a minimum 2 metres away from people. If that means that something doesn't get cleaned that's fine.</p>	Cleaning Ops	ASAP	Ongoing
		<p>*If Cleaning Operative is concerned that a minimum 2 metre distance is not possible at all times to notify management who will assess the situation.</p>	Cleaning Ops	ASAP	Ongoing
		<p>*Ensure that all chemicals being used in spray bottles and mop buckets meet BS EN1276 standard as a minimum</p>	RH / Cleaning Op	ASAP	Ongoing
		<p>*follow current government advice if you have any COVID-19 symptoms</p>	Cleaning Ops	ASAP	Ongoing